



Student ICT Code of Conduct

Rationale

Mount Ridley College provides ICT facilities allowing students to access and use information sources available on a range of electronic networks. Access to technological equipment and software by students will be supervised by teachers and will be for educational purposes only. The purpose of this agreement is to ensure that students at Mount Ridley College who use these technologies do so in an appropriate manner. *This agreement is to be read and signed by the student and parent/guardian.*

When using technology at school I agree to:

- uphold the values of Mount Ridley College at all times when using ICT devices. This includes the use of computers, digital cameras, personal mobile phones, iPods and other mobile devices.
- follow teacher instructions regarding use of technology (internet, computers, digital cameras, headphones, passwords etc.)
- not bring or download unauthorised programs or files, including images, songs or games, unless directed by the teacher.
- not change the settings on any equipment.
- use the technology at school for learning and not interfere with the work or data of another student.
- not access or listen to any images, sounds or videos that are offensive or rude, including language that is not acceptable.
- report to my teacher any inappropriate use of technology, offensive or unsuitable websites for school.
- respect the privacy of teachers and other students by not attempting to pass on personal passwords or by reading or using anyone else's email.
- not break copyright laws by downloading and/or copying another person's work from the Internet and claiming it as mine (plagiarism).
- sign in my mobile phone to the relevant Sub-School Office each day or keep it out of sight.
- protect the privacy of other students and never post private information regarding other students using SMS and on-line chat rooms (MSN, Face Book etc.)
- only take photos with permission from the individuals and instruction from the teacher.
- be respectful in how I talk to and work with others online and never participate in online bullying.
- take great care with electronic equipment.
- not unplug any cables.
- not add or attempt to use passwords other than those they have been given for their work.

It is a privilege and not a right, to be using ICT equipment. Any student who breaks the Code of Conduct will have all privileges revoked for a period of 2 weeks per offence.

Student Name:

Year level:

Student Signature:

Date:

I agree to allow my child to use the internet and other technologies at MRC. I will contact the College if there is anything here I do not understand. If there is a situation which concerns me, I will contact either the College or ACMA Australia's Internet safety advisory body on 1800 880 176.

Parent/Guardian Signature:

Date: